

HENRY POINT WORKING WATERFRONT PROJECT

COMBINED COMMITTEE MEETING

WORKING WATERFRONT ACCESS COMMITTEE; HARBOR COMMITTEE

August 21, 2024

MINUTES

Attendance:

- Working Waterfront Access Committee – Ira Kelley, Chairman; Anson Kelley, Member
- Harbor Committee – John Church, Harbor Master; Harry Fish, Howard Mills, Diane Smith and Jason Alley, Members
- Guests/Other – Kathy Killian, Grants/Planning Assistant; Cynthia Beauvais, Public; James Jutras, Sunrise County Economic Development; Paul Monyok, Haley Ward

Minutes of July 17, 2024: Draft minutes had been distributed by e-mail and were reviewed at the meeting. Motion made to approve the minutes as written. Seconded and approved.

Haley Ward Update:

- **Environmental Review (required for release of HUD funds)** – Johanna Szillery was not able to attend the meeting, but had discussion with Kathy Killian and James Jutras regarding the response she received to her inquiry (on our behalf) to Julia Perry of HUD. Questions surfaced at the July 17, 2024 meeting regarding consultation with NOAA about in-water endangered species. Since the HUD grant is only for Road Construction which will take place on land only, there is uncertainty about the need to consult with NOAA. Ms. Perry responded with some helpful information, but will only ‘officially’ answer the party responsible for the Environmental Review which is the Town of Jonesport. Ms. Killian, Ms. Szillery, and Mr. Jutras will schedule a call with Ms. Perry for clarification on project aggregation and the need for NOAA Consultation. James Jutras advised that there may be changes coming on the status of the Northern Long Eared Bat and suggested it would be wise to complete and submit the Environmental Review to HUD before status changes are made, if possible.
- **Permit Applications:**
 - Mr. Monyok advised that he had a conversation with Madison Bangs of the Maine DEP regarding the permit submissions. Questions from Ms. Bangs, at this point, were about whether alternative sites were considered. Ms. Killian will forward the Alternative Site Analysis Summary prepared by Ms. Szillery for the Environmental

Review and the report (2018) from Kleinschmidt Engineering of their review of four potential sites.

- In the ACOE Application Appendix E page 6 of 11, question #24 of the Qualification Interview was answered ‘YES’ and the committee questioned whether that should be ‘NO.’ #24. *Will the proposed project include activities that could negatively affect fish movement temporarily or permanently (including fish stockint, harvesting, or creation of barriers to fish passage?)*
- **Contract to move forward with Construction Ready Plans** – Mr. Monyok will follow up with Chip Haskell on the status. *see note following minutes
- **Bidding Process for Construction** – The committee confirmed that the 3 pieces of PHASE ONE of the project should be “separate” with bidding for the Road as primary, with an alternate bid for Parking, and an alternate bid for Launch Ramp.

Coleman/Aiston Status: - Attorney drafted Easement Deed and Declaration of Protective Covenants were reviewed. Motion made to present both documents to the Selectboard for approval. Motion seconded and approved. Ms. Killian will deliver the documents to the Secretary of the Selectboard for inclusion on the August 28, 2024 Selectboard Meeting Agenda.

Grant Updates:

- **Representative Jared Golden Request CDS FY2025** – Zach Schmesser and Barbara Hayslett of Congressman Jared Golden’s Office visited Jonesport in the afternoon on August 21, 2024. The visit began at the Town Office with John Church and Kathy Killian to view the maps and drawings of the proposed project and continued with a visit to Henry Point, and to the existing Sawyer Cove Marina. Their reaction to the project was positive and encouraging.
- **Harbor Management and Access Grant (Launch Ramp Site Preparation)** – This grant will expire on 12/31/2024. If permits are approved promptly, we will begin site prep as soon as possible. If permits are not approved by 12/31/2024, we will lose the grant but will have the opportunity to reapply in the spring of 2025.
- **FY 2025 Coastal Community Grant.Shore and Harbor Planning Grant Programs** – We are awaiting the contract from Maine DMR.
- **FY2023 Community Project Funding (HUD – EDI/CPF)** – We are awaiting confirmation of receipt of completed documents (submitted 7/22/2024).

Protective Covenant:

- **Changes made by Attorney** – The attorney added that storage, if allowed, will be governed by ordinance or permit and use agreement to be adopted by the Town of Jonesport. The Binding Effect was reworded for clarity.

- **Vote to Approve by Committee and Recommend Approval to Selectboard** – The document was approved by the Committee (see reference to motion made under Coleman/Aiston Status) and will be on the Selectboard Meeting Agenda 8/28/2024 for approval.

Permit and Use Fee discussion:

- Diane Smith prepared a list of questions to ask other towns regarding fees, permits, ordinances, and rules for use of their facilities. The data collected will be used to assist the Harbor Committee and Working Waterfront Access Committee as they discuss these topics and make decisions related to management of the Harbor, and Henry Point Working Waterfront.
- How the facility will be used, and how permit and use fees will be assessed were topics of interest to Mr. Schmesser and Ms. Hayslett during their site visit.

Meeting Adjourned at 6:30 PM.

Minutes – ktk, 8/28/2024

* Note: Haley Ward Contract for Construction Ready Plans and Bidding Process received on 8/26/2024 – reviewed by Kathy Killian, James Jutras, Ira Kelley, and John Church for submission to Selectboard for signature on August 28, 2024.