

# HENRY POINT WORKING WATERFRONT PROJECT

## COMBINED COMMITTEE MEETING

WORKING WATERFRONT ACCESS COMMITTEE; HARBOR COMMITTEE

**September 18, 2024**

### MINUTES

#### **Attendance:**

- Working Waterfront Access Committee – D. Kraig Church, Member; Anson Kelley, Member
- Harbor Committee – John Church, Harbor Master; Harry Fish, Member; Diane Smith, Member (via Zoom)
- Guests/Other – Kathy Killian, Grants/Planning Assistant; Cynthia Beauvais, Public

**Minutes of August 21, 2024:** Draft minutes had been distributed by e-mail and were reviewed at the meeting. Motion made to approve the minutes as written. Seconded and approved.

**Haley Ward Update:** Haley Ward was not represented at the meeting; other commitments. Status updates given by K. Killian.

- **Environmental Review (required for release of HUD funds)** – Johanna Szillery and Regina Gray of Haley Ward have been in contact with Zach Normile of ACOE to coordinate on agency consultations.
- **Permits** – following discussion at the August 21<sup>st</sup> meeting, Kathy Killian sent Paul Monyok the alternative site analysis that was completed by Kleinschmidt Engineering in 2018 and the summary of the sites analysis that was included in the DRAFT HUD Environmental Review by Johanna Szillery so he could answer questions posed by Madison Bangs of Maine DEP. Need confirmation from Paul that he has communicated with Madison and whether additional information is needed to answer her questions.
- **Contract to move forward with Construction Ready Plans** – Received from Haley Ward following August 21<sup>st</sup> meeting. Approved by the Selectboard and signed by Harry Fish at August 28, 2024 Selectboard Meeting. Delivered to Haley Ward on September 2, 2024 by e-mail. Need confirmation that it has been received by Haley Ward and that work will begin the week of September 16, 2024 as stated in the contract.
- **Bidding Process for Construction** – Terms included in the above-mentioned contract. Need confirmation that work will begin the week of September 16, 2024 as stated in the contract.

**Coleman/Aiston Status:**

- Mr. and Mrs. Coleman have signed the documents. The documents have been returned to the town's attorney for filing. The attorney will provide copies of the documents once filed and completed with book and page. Ms. Killian will forward copies to Coleman and the Selectboard Office when received.
- The committee approved the plan amendment to the planned Right of Way to eliminate the need to cross the corner of the Aiston property.

#### **Grant Updates:**

- **Representative Jared Golden Request** – We should not expect to hear much until the FY2025 Appropriations Bill and Budget have passed.
- **Harbor Management and Access Grant (5/10/2024)** \$15,000 for launch ramp site preparation is available until December 31, 2024. Once the Campground is closed for 2024, we may be able to use the funds to purchase and store materials so work can begin when permits are approved. Ms. Killian will contact John Noll at the Bureau of Submerged Lands to review the plan to move and store concrete planks and gravel needed for the site work.
- **FY 2025 Coastal Community Grant.Shore and Harbor Planning Grant Programs -** We are awaiting the grant contract.
- **FY2023 Community Project Funding (HUD – EDI/CPF)** – We are awaiting confirmation that all documents have been received and accepted. Follow ups are in progress and Carol Woodcock of Senator Collins' office is assisting.

#### **Permit and Use Fee discussion:**

- Questions to ask other towns appears to be a complete list and we hope for some data by 12/31/2024.
- Discussions were heard about what types of usage might require a use permit and that fees should be kept to a reasonable and affordable level while providing enough funds for maintenance and up-keep of the facility.